

CARE/PASRR PROCEDURES FOR NURSING FACILITIES

QUESTIONS REGARDING THE CARE PROCESS:

CALL 785.785.368.7323

Type of issue	What to do	Information to send	When
CARE Assessment	Contact your local ADRC (AAA) to schedule an appointment	None	On or before admission to the nursing facility, regardless of payer source. ADRC must send assessor no later than 5-working days to complete the Level I assessment.
Emergency Admissions	Fax local ADRC (AAA) to request Level 1 CARE Assessment	1. Sections A & B of CARE Assessment 2. <u>Emergency Admit Certification Fax Memo*</u>	Contact ADRC within one working day of admission, and CARE needs to be completed by day 7.
30 Day Provisional Admissions <i>-if resident is expected to stay past 30 days</i>	Contact local ADRC (AAA) and request Level 1 CARE Assessment	1. Sections A & B of CARE Assessment 2. 30 day order signed by doctor	Contact ADRC on or AFTER Day 20
30 Day Provisional Admissions	Fax to KDADS CARE Staff at: 785-291-3427	1. Sections A & B of CARE Assessment 2. 30 day order signed by doctor	Upon admission (if resident is leaving on or before day 30)
Out of State Admissions	Fax to KDADS CARE Staff at: 785-291-3427	1. Out of state PASRR 2. Sections A & B of CARE Assessment 3. Verify current legal authority	Prior to or upon admission. Send to KDADS upon admission for authorization
Terminal Illness Admissions	Fax to KDADS CARE Staff at: 785-291-3427	1. <u>Terminal Illness Certification Fax Memo*</u> with qualifying diagnosis signed by doctor	Prior to or upon admission Terminal Illness letters need to be recertified every 6-months or a CARE completed
Request for Resident Review	Call KDADS CARE Staff at: 785-368-7323	1. Current History and Physical information 2. Verify current legal authority	Three weeks prior to end of previously authorized stay <u>OR</u> as soon as MI/ID/DD is discovered Questions: Contact Susan 785.291.3360

****** REGARDLESS OF PAYMENT SOURCE - One of the above types of admission paper work is REQUIRED for all residents entering a Medicaid certified nursing facility ******

(03/17/2017)